Meeting Minutes
Nursing Undergraduate Society Meeting
October 5, 2020
16:15 – 17:45
Online Zoom Meeting
Taken by: Claire Gallagher

Attendance: Joanne Louis, Lesley Mak, Jessica Goncalves, Lindsay MacLennan, Claire Gallagher, Rachael Shaw, Emma Isai, Julia Schafrick, Agazit Hadera, Priya Prabhakar, Ray Martinez-Rodriguez, Erica Lipworth, Lucky Malazogu, Louise Biggar, Amanda Reynolds, Sarah Lem, Jonathan Young, Shahram Zaheer, Meredith McKinnon, Hailey Goldberg, Hailey Vlahos, Rachelle Eldik, Alexandra Moyssakos, Naomi van Walraven, Gautham Rejendra, Raman Deol, Rebecca Doyle, Neena Sharad, Jessica Kushla, Emily Sherwood, Lisa Russell, Melissa Holmes

Regrets: Robisa Pulendrarajah, James Mangaliman, Paula Utomi, Zachary Donaldson-Hall, Evan Gammon, Bukama Muntu

1) **Opening Remarks**
   Welcome to all new NUS members!
2) **Approval of Agenda**
   Motion: Louise Biggar Seconder: Rebecca Doyle Passed: Yes
3) **Approval of Minutes of August 10 Meeting**
   Motion: Neena Sharad Seconder: Hailey Vlahos Passed: Yes
4) **Report from the Executives**
   - President & Vice President----------Jessica Goncalves & Lindsay MacLennan
     - Welcome first-year NUS members
       - The President welcomed the newly elected first-year NUS members. Senior NUS members were reminded to meet with their junior counterparts to begin the transition process and to coordinate upcoming events.
       - New NUS members were given their position email accounts. Senior NUS members were reminded to include first-years in their email threads and Facebook posts.
         - **General Account:** ask@uoftnus.com
         - **Password:**
       - Meetings:
         - **When:** Typically the first Monday or Tuesday of the month
         - **Length**: Approximately 1 hour
       - NUS members were encouraged to fill out the 'General Activity Calendar' to have a better idea of upcoming events: https://docs.google.com/document/d/1__ZbLOMJdBHG4SeyWiG1QgCM8q4q9vhjzss1-sQpNbU/edit

- Dean's Forum
    - **When:** November, Date TBD
    - Purpose: to discuss any program concerns with the Dean
    - All NUS members must attend one forum, either the Fall or Spring term
        - The attending group should meet prior to the meeting to formulate discussion topics.
    - Joanne Louis will also attend
- CRCSS - Complaint and Resolution Committee for Student Societies
    - **Michelle Beyn**, a student from the Class fo 2021, was appointed to the CRCSS.
    - As part of the *Policy on Open, Accessible and Democratic Autonomous Student Organizations* (OADASO), Student Societies annually appoint a representative to the pool of students who may be called to serve on the University Complaint and Resolution Council for Student Societies (CRCSS) Panel. (See Section B of the OADASO Policy for further information)."
        - Contact is Josh Hass - Coordinator, Student Policy Initiatives
    - Student appointees must:
        - Act independently and possess skills to assess the merits of a complaint in an unbiased fashion;
        - Be registered in a program leading to a University of Toronto degree;
        - Not be an executive of a student society; and
        - Not be a staff member of a student society – NOTE: A staff member is someone who receives a salary from the organization. Those receiving an honoraria or bursary would not be considered staff and therefore would be eligible to be appointed as a delegate to the CRCSS.

- Council Committees
    - The President sought two first-year students to take up membership on the Admissions and Curriculum committees. Appointed students:
        - Admissions: Lindsay MacLennan
        - Curriculum: Raman Deol
    - Admissions: 1-2 meetings in the Fall, 4-5 meetings in Winter
    - Curriculum: Monthly meetings on Wednesday from 11-12
        - Wednesday, September 2, 2020
        - Wednesday, October 7, 2020
        - Wednesday, November 4, 2020
        - Wednesday, December 2, 2020
        - Wednesday, January 6, 2021
        - Wednesday, February 3, 2021
        - Wednesday, March 3, 2021
        - Wednesday, April 7, 2021
        - Wednesday, May 5, 2021
        - Wednesday, June 2, 2021

Committee	*Rep. 1*	*Rep. 2*
Admissions	Erica Romy	Lindsay MacLennan
Appeals	Emma Isai	N/A
Awards	Naomi Van Walraven	N/A
Committee on Standing	Melissa Holmes	N/A
Curriculum	Priya Prabhakar	Raman Deol

- Finance----------Emma Isai & Julia Schafrick
  - Welcome Julia!
  - The Second Cup gift cards have arrived and are loaded. Emma will how to distribute them with Jessica.
  - Cheques will be dropped off or mailed to Claire, Julianna, Megan and Ellen (the latter two are NUS members from the previous year).
  - Emma will meet with Ben tomorrow to start the audit.
  - NUS members were reminded to submit any expenses they might have.
- Communications----------Claire Gallagher & Rachael Shaw
  - Welcome Rachael!
  - NUS website:
    - NUS members page has been updated to include newly elected NUS members.
    - An 'Events' page will be added in the coming days. This page will feature a monthly calendar with upcoming events. Visitors will be able to hover over events and have access to information including: the event name, date/location, a short description of the event, and a link if available.
  - NUS members were reminded to please always access NUS documents through their NUS account.

5) Report of Committees

- Equity Coordinators----------Agazit Hadera, Priya Prabhakar & Ray Martinez-Rodriguez
  - Welcome Agazit and Ray!
  - The application for the Equity Ideas Fund 2020/2021 has begun. This funding will help support the webinar series.
- RNAO Delegates----------Erica Lipworth & Lucky Malazogu
  - Welcome Lucky!
  - Many first-year students have been charged a ~$21 fee for what should be a free student RNAO membership. Erica has emailed the RNAO membership outreach coordinator to clarify the matter and will report back with more information.
  - The RNAO representatives have several exciting workshops/webinars coming up that have been posted in Facebook groups already.
    - *Let's Talk about Anti-Black Racism and Discrimination in Nursing* - October 19th @6:45pm-8:15 pm
    - See this link: https://rnao.ca/content/sept-27-2020-0
    - Previous instalments of webinars can also be found the the Facebook groups.
- CNSA Delegates----------Louise Biggar & Amanda Reynolds
  - Introducing new CNSA Associate Delegate, Amanda Reynolds!

        - The CNSA Regional Conference (for ADs and ODs from Atlantic, Quebec and Ontario chapters) is coming up:
            - Date: October 23-25, 2020
            - Theme: “Caring for Ourselves and Others: Mental Health of Practitioner and Patient”
            - Collaborating with RNAO on National Nursing Students Week
    - IPE Representatives----------James Mangaliman & Sarah Lem
        - The first round of Core IPE sessions is happening this week. Reminders for first and second-years will be sent via NUS Facebook and Quercus posts this week.
        - James met with Zoraida, the IPE Faculty Lead, to discuss:
            - Increased reminders for IPE sessions (reminders to come from Centre for IPE regularly as well).
            - Students who have **absolute** conflicts are to email omobolanle.alabi@uhn.ca and cc: zoraida.beekhoo@utoronto.ca to inform them of this conflict, as they are keeping track of who will not be in attendance to prepare the makeup dates.
            - Students finishing clinical around the start time of the IPE core are encouraged to still attend the session, even if its at the hospital.
    - IHI Delegates----------Jonathan Young & Shahram Zaheer
        - Welcome Shahram!
        - IHI will be hosting a nursing themed haunted pumpkin carving competition during the October reading week (October 25-31). There will be a website (Woobox) where students can upload a picture of their pumpkin and vote on their favourite submission. The pumpkin has to be related to nursing in some way and the Top 3 winners will receive an Amazon gift card.
    - UTSU Representatives----------Meredith McKinnon & Hailey Goldberg
        - No updates.
    - Social Coordinators----------Bukama Muntu, Hailey Vlahos & Rachelle Eldik
        - Welcome Rachelle!
        - Social will inquire about dates for Formal, though the event planning is dependent on social gathering regulations.
        - Social will work with Wellness to collaborate on virtual social events like Zoom coffee dates.
    - Year Representatives----------Paula Utomi & Alexandra Moyssakos
        - Year representatives are in communication with the UofT Bookstore to set-up online orders for new Bloomberg Nursing merchandise (i.e., hoodies, crewnecks, quarter zips, full zip hoodies, baseball hats).
            - The colours available for the sweaters will be white, navy blue, and light grey.
            - The colour available for the hat will be navy blue.
            - The Bloomberg Nursing logo will appear on the front of the sweaters and the 100 years logo will appear on the left arm.
        - Potential colour options for the new NUS team t-shirts are a pastel green or coral.
        - Previous nursing merchandise orders are still in the process of being distributed. The next scheduled distribution date is October 9th. An additional pickup date will be scheduled with the faculty.

        - As a replacement for the Nursing Student of the Month Aware, the Year representatives are considering a student appreciation award within each first-year lab or clinical group.
        - Grad photos:
            - The graduate composite is being finalized. Grads will receive an email on how to purchase/access their photos and the class composite from the studio's website.
            - The NUS class composite in the process of being finalized.
    - Athletic and Recreation Representatives----------Naomi van Walraven & Gautham Rejendra
        - Intramurals have started. Currently, there are two nursing spikeball teams and four badminton players.
        - The October Walking Challenge is underway. Prizes will be awarded to 1st/2nd/3rd place as well as a draw for one lucky participant. Posts are being added to the Challenge Facebook group twice weekly.
        - Brainstorming ideas for November:
            - Live HIIT class
            - Dietician presentation
            - Functional fitness presentation
    - Publications Coordinators----------Zachary Donaldson-Hall, Evan Gammon & Raman Deol
        - Publications is wrapping up the final sales and final adjustments to last year's yearbook.
    - Global Health Representatives----------Rebecca Doyle, Neena Sharad, Jessica Kushla & Emily Sherwood
        - Welcome to Emily and Jessica! Global Health has had its transition/welcome meeting and is really looking forward to working together throughout this year!
        - Global Health is in the process of planning their first virtual Lunch and Learn event to take place November 2-6.
        - Global Health Conference:
            - The conference will be virtual this year.
            - Global Health will be sending out the Annual Global Health Nursing Conference Interest Form to gauge interest on topics and to assess for preferred dates and timeframes. The budget will be discussed with Finance. Global Health will apply for scholarship funding if necessary, though they foresee costs being much lower with a virtual event as opposed to an in-person conference.
    - Wellness Coordinators----------Robisa Pulendrarajah & Lisa Russell
        - Welcome Lisa!
        - As mentioned above, Wellness is collaborating with Social on virtual events for students to talk to each other and share experiences/feelings.
        - Virtual yoga/mindful meditation sessions have been arranged with Zen with Zham (Instagram name).
            - Four sessions:
                - Oct 18/25
                - Nov 1/8
                - All sessions will take place on Sundays from 11am to 12pm.
            - Updates will be sent out via Facebook and Quercus posts.

- Mentorship Coordinator----------Melissa Holmes
  - All mentor/mentee pairs have been connected.
  - Mentorship has received the syllabi from first-years and will put together a calendar of assignments, dates, etc to send to mentors so that they can check in with their mentees.
  - Because the HAST has changed this year, Mentorship is unclear if a preparatory session is required.

6) **Other Business/Discussions**----------Louise Biggar
   - Highlights from LSBFN's Awards Committee on September 23, 2020:
     - 45-minute meeting with Robyn Stremler (Chair), Samantha Mayo, and Lesley Mak.
     - Reviewed the Committee's terms of reference.
     - Summary of internal awards (number of recipients and total value) this year (2020-2021) compared to last year.
     - Significant effort is going into updating, streamlining and automating the online award application form that will be used for 2021-2022.
7) **Update from Faculty**----------Joanne Louis & Lesley Mak
   - The Faculty is developing new wording and new guidelines around the academic disruption. It is planning for the winter term to be online.

Next Meeting: Saturday, November 7th @ 11am