Meeting Minutes
Nursing Undergraduate Society Meeting
Monday, January 3rd, 2022
20:00
Online Zoom Meeting
Taken by:

Attendance: Laura Farley, Lesley Mak, Sunny Baek, Lindsay MacLennan, Rachael Shaw, Julia Schafrick, Jeneka Navaranjan, Elayza Gaspan, Alexandra Moyssakos, Lucky Malazogu, Hailey Goldberg, Sarah Lem, Hailey Goldberg, Rachelle Eldik, Raman Deol, Maggie Ng, Emily Sherwood, Vonnie Lee, Cynthia Larche, Jessica Kushla, Gautham Rajendra, Amanda Reynolds, Luke Hwang, Zaynashae Boreland, Abigail Hudecki, Brooke Evans, Ashmeet Hunjan, Karlie Lynn Wood, Helen Ma, Sandra Gijidharan, Samantha Bulchand, Jena Ryoo, Eugene Xu, Jaewon Jeong, Aaron Hou, Susan Le, Denis Tokgoz, Anisha Amirthan, Jennifer Torres Valasquez, Teresa Wong

Regrets:

- ★ **Opening Remarks**
- ★ **Approval of Agenda**
  Motion: Alexandra Moyssakos Seconder: Rachael Shaw Passed: Yes
- ★ **Approval of the Previous Minutes**
  Motion: Jessica Kushla Seconder: Julia Schafrick Passed: Yes
- ★ **Report from the Executives**
  - President ---------- Sunny Baek
    - Happy New Year
    - NCLEX prep series
      - Partnering with Zoraida
      - UWorld early bird sale finished: 169 students (both Y1 and Y2) received the discount before the price change
        - The second sale will happen if more than 25 students want
        - Just after February reading week break
      - Bookstore confirmed 15% off for the Saunders Canadian 2nd edition
        - $89.99 regular price
        - Posting will go live for the month of Feb (will last the entire month of February)
        - Recommended book for NUR 470
      - Had a meeting with Zoraida regarding NUR470 and NCLEX
        - Plan to make an infographic about NCLEX FAQ NUR470 version
        - How it will support students with preparing for the NCLEX
          - Timelines, how to study, etc.
        - Zoraida is also planning on holding a FAQ sometime in February

            - Any other ideas for NCLEX prep event? E.g., study group
        - Next election will be held in March similar to last year
        - Constitution changes: Please connect with me and VP if you would like to change anything
            - Anything regarding how NUS can function more efficiently
                - Change suggestion due Feb meeting
                - If you feel like your committee needs an update, please organize yourselves by February's meetings so changes can be held before election
                - Change approval due March meeting
                - Possibility for alumni to join NUS
                - How can this seating be activated?
- Vice-President ---------- Luke Hwang
    - Year 1 event x VP x Y1R: Nursing Care Plan survival tips
        - Purpose is to provide tips and tricks rather than teach the students what the care plan is
        - Mini video will be created
        - If you have any input for the video, please feel free to reach out
        - Will need to be mindful of any changes to assignments for current year and academic dishonesty
            - Could make a general second semester infographic for first years so that they feel supported (if there are any changes to assignments)
    - Hoping to have more academic initiatives in the future
        - Feel free to pitch any more ideas
    - SOF
        - Early December
        - Ideas for effective outreach was discussed
            - Advertise earlier with monthly reminders to give time for students to search for any workshops they may be interested in
            - Will also provide more guidelines on how to fill out the application form
    - Blood Drive Update
        - Will take place in February
- Finance---------- Julia Schafrick & Abigail Hudecki
    - *Vote*: Budget changes form approval – **Passed**
        - Motion: to adopt a new process for budget change requests. NUS member will complete the Budget Adjustment Approval Request Form (available on the Facebook page) 1 week prior to the next NUS meeting and submit it to the team to review prior to taking a vote at the meeting.
    - Audit has been submitted, working on answering questions from Emma's audit which was recently submitted as well
        - Student funds are on hold by the University because Emma's audit has not been completed yet.
        - We do have enough in our account to manage our expenses over the next few weeks so this is FYI only
        - Would be good to do a constitution change regarding the balance finance needs to keep in the account as this is only done informally

        - Thank you all for your patience over the past month! Cleaned out the inbox today so anyone awaiting cheques should receive very soon.
        - CNSA reimbursements have begun, huge shout out to Amanda for having flawless reimbursement requests every time! Honourable mention to Cynthia as yours are also fantastic!
        - Finance 101 presentation to be scheduled by Abbey soon
        - Would anyone have access to the votes completed by email in Feb 2021? Year Reps? Looking for info regarding a vote taken about the sweater discount
    - Communications---------- Rachael Shaw & Zaynashae Boreland
        - Happy New Year! Thank you for a great 2021 and good luck in Semester 2!
        - Website revamp!:) Please contact Rachael with any site suggestions/ideas!
        - Yr 1 reps - Please check your email for a message from Rachael (sent Dec 27) asking for your headshot photos. A lot of headshots are present in our media gallery without any identification! In the meantime, NUS logos are standing in for some people's photos on our Team page
        - When planning events, please remember to update our Google Calendar from your NUS Gmail account :) This way, your events will be visible on our website's Events page

Report of Committees

- Equity Coordinators---------- Jeneka Navaranjan, Elayza Gaspan, & Teresa Wong
    - Looking forward to the Hollaback workshop on January 17, 2022! So happy and grateful for the Faculty's support in suggesting a 1% bonus for all student attendees. We plan to monitor this incentive by coordinating with NUR410 and NUR390 professors to open a tab on Quercus where students can send proof of attendance.
    - The Holiday Shelter and Food Bank Fundraiser was a success! We raised a total of $270 but the Equity reps are planning to donate $30 to reach the amount of $300. We plan to donate $100 to the three organizations (Covenant House, Anduhyaun, and Daily Bread) rather than purchasing physical products and bringing them in-person.

- RNAO Delegates---------- Lucky Malazogu & Brooke Evans
    - Bill 124 still standing. Get students to send cards to MPPs. RNAO templates to MPPs who still haven't signed.
        - Will send update in NUS newsletter or in email
    - RNAO recognition awards due Feb 11th. If students are interested in nominating current nurses in the field (eg. preceptors, colleagues from externships…)
        - Will post more information by the end of the January
    - Discuss ways to improve student involvement in RNAO activities. Promote upcoming activities via newsletter and Facebook.
        - Mental health nurses interest group AGM on Jan 28th: https://chapters-igs.rnao.ca/interestgroup/19/email/2483
        - Palliative care nurses interest group event: https://us02web.zoom.us/meeting/register/tZAsdO6hqT8sGdEgOUrakh5H4iOOaC2zqWae
- CNSA Delegates---------- Amanda Reynolds & Ashmeet Hunjan

        - Currently promoting the National CNSA Conference via NUS Newsletter & Instagram
        - Helping to navigate students through the CNSA conference registration and reimbursement process
            - 14 students in total can attend
        - Shared ONA's 2021 Biennial report which contains info about ONA's 2021 advocacy and lobbying efforts
        - Promoted CNSA equity caucasus' for 2022 registration
    - IPE Representatives---------- Sarah Lem & Sandra Gijidharan
        - Elective IPE session created by Cynthia (Healthcare for the 2SLGBTQ+ Community) has been approved for recurrences in 2022!!
            - Events scheduled for: Monday, February 7th 5:15PM-7:45PM & Monday, March 14th, 5:15PM-7:45PM
        - Year 2 CORE IPE sessions:
            - Conflict in Interprofessional Life: Monday, Jan. 31, 2022 at 4:00pm - 6:30pm
            - Pain Curriculum: March 7 - 9, 2022
            - Case-Based Palliative Care: Tuesday, April 5th, 2022 at 5:15-7:15pm
            - IPE in Clinical Placements: embedded in NUR 470 requirements (April - June 2022)
        - Year 1 CORE IPE sessions:
            - Awaiting email from Zoraida to confirm dates (will updated on Facebook/newsletter once she lets us know)

    - IHI Delegates---------- Lindsay MacLennan & Helen Ma
        - IHI Conference in the summer likely to be online, but still chance for hybrid format
        - No other updates since last meeting

    - UTSU Representatives---------- Hailey Goldberg & Karlie Lynn
        - No updates since last meeting.
    - Social Coordinators---------- Rachelle Eldik & Cynthia Larche Jena Ryoo & Eugene Xu
        - Virtual event coming up: Nursing Trivia Night!
        - Update re: Meeting with Lesley Mak about Status of In-Person Events
            - Not happening until further notice :)
    - Year Representatives---------- Alexandra Moyssakos & Jaewon Jeong
        - Merch sale plan
            - Long sleeve color poll ends Jan 4th 11:59PM
        - Sending out an ordering email
            - Release date will probably be early to mid Feb to be finalized
    - Athletic and Recreation Representatives---------- Gautham Rajendra & Aaron Hou
        - Waiting to hear about the new restrictions and how it will be affected intramurals

    - Publications Coordinators----------Raman Deol, Susan Le & Deniz Tokgoz
        - 2020 yearbooks are currently at the bookstore, is there anywhere else we can store them?
            - Can the bookstore hold them until we are allowed back on campus?
            - For future releases how can we be more environmentally friendly?

- Global Health Representatives---------- Jessica Kushla & Emily Sherwood
  Anisha Amirthan & Jennifer Torres Valasquez
    - Annual Global Health Conference is coming up on January 24, 2022 at 5pm-7pm
    - NUS Linkedin?
      - Reach out to Rebecca
      - Can be used to reach out to guests for different events
      - Used for reaching out to alumni
- Wellness Coordinators---------- Vonnie Lee & Sam Bulchand
    - No Updates
- Mentorship Coordinator---------- Maggie Ng
    - No Updates

★ **Other Business/Discussions**---------- NUS

- Curriculum: Anti-black racism subcommittee meeting was held in December. Sunny attended on behalf of Jeneka

★ **Update from Faculty**---------- Lesley Mak & Laura Fairley

- Getting ready for classes to start on Monday
- Online until January 31st then UofT will give a directive at some point
- Contingency planning for when we do get back to in person learning
- Holding a career fair including undergrad and grad
    - Ideal practice will most likely be online and recorded
    - Will discuss with Zoraida to align NUR 470 content

Next Meeting: February 7th, 2021 @ 4:30 PM